

Data Protection Declaration
for attendees of events organized by the GIZ Project
Supporting the Latin America and Caribbean Initiative LAKINI 2.0
According to the requirements of the EU Data Protection Regulation GPDR

The event registration is designed in such a way that only as little personal data as necessary is collected, processed, used and stored.

As the protection of personal data is very important to GIZ, we inform you here which of your personal data is stored and what it is used for.

Data processing is the responsibility of the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH.

Registered office of the company:

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Data processing in the context of online registration

The personal data (first name, last name, organization, position, e-mail address) provided as part of the registration process, which are required for the purpose of organizing events of the GIZ project "Support for the Latin America-Caribbean Initiative 2.0", are stored on GIZ servers and used only in connection with your registration for events of this GIZ project. The data processing is based on your consent pursuant to Art. 6 (1) a) GDPR.

The data will be used exclusively for the following purposes:

- Preparation, implementation and internal follow-up of this event. Your data will not be made available to other participants. The data will not be used commercially.

The data will only be used for the purposes described in the declaration; any other use will always be subject to renewed consent.

Data processing in the context of participation in an online event

If you participate in a GIZ videoconference event, we process personal data with which you register for this event (registration data: see "Data processing in the context of online registration").

In addition, personal data is processed for conducting the event as a video conference (traffic and content data, see below). To conduct videoconference events, we use the videoconferencing system "Zoom".

Traffic data: Data processed during the operation of the video conferencing system to enable communication through the system, such as IP address, device information, operating system, browser, the username you provide and, if you provide it, email address.

Content data: Data typically generated during the use of the video conferencing system, in particular content of the image and sound transmission as well as active participation in the chat, as well as the sharing of documents. The image and sound transmission of participating persons is neither recorded by GIZ nor stored by “Zoom” unless the recorded person explicitly consents to the recording.

More information on “Zoom” can be found in the [privacy policy of the provider](#).

Recording of the event

A recording of the video conference event or of shared screen contents will only be made after consent has been granted in accordance with Art. 6 (1) p. 1 lit. a GDPR. The recording will also only be published with your consent.

Subscription to the e-mail distribution list

Only if you have given your consent in the registration form to be included in the distribution list of the project “Support for the Latin America-Caribbean Initiative 2.0”, you agree that GIZ may store and use your data for further contact in the context of the above-mentioned event and to inform you about other future events.

Recipients / Data transfer / Transfer to third countries

For event management, we have contracted Wilde Beissel von Schmidt GmbH/ MIRS-MICHEL International Relations & Services UG as contractor. This is a contract processing in the sense of Art. 28 GDPR.

Before passing on data to other persons or institutions (third parties) outside of GIZ and the aforementioned organizations/agencies - including in anonymized form - the respective person responsible will personally contact the data subjects and obtain their prior consent. A transfer of data to a third country or to an international organization is not planned.

Duration of storage

Your registration data will be deleted when it is no longer required for the above-mentioned purpose, unless there are legal retention periods to the contrary.

IT security

GIZ uses appropriate technical and organizational measures to secure your data against unintentional or intentional falsification, destruction, loss or access by unauthorized persons. Access to personal data is restricted to those GIZ staff members who need to process such data in accordance with the above purpose(s) and handle it properly and confidentially.

Data subject rights

You have the right to ask for your personal data, to have it corrected if necessary or to demand the restriction of processing or the deletion of the data. The data will then be deleted. You may

also revoke your permission to use your personal data at any time. The lawfulness of the processing up to the time of revocation is not affected by this.

In case of revocation, participation in events of the project “Supporting the Latin America and Caribbean Initiative LAKINI 2.0”, is not possible. Please send general questions about the project and your revocation by e-mail to: lakini@giz.de.

If you have any questions or complaints about this declaration or the processing, you can contact the GIZ Data Protection Officer(s) at the following email: datenschutzbeauftragter@giz.de.

You have the right to contact the data protection supervisory authority with complaints. The competent authority is the Federal Commissioner for Data Protection and Freedom of Information (BfDI).